



**asian** 2019  
SEED CONGRESS  
25 - 29 nov | kuala lumpur

# Welcome Letter

Dear Asian Seed Congress 2019 delegate,

## **WELCOME TO THE 26<sup>TH</sup> ASIAN SEED CONGRESS**

The aim of this Welcome Letter is to orientate you with important logistical information, advice and guidelines prior and while in Malaysia. In addition, we include information about various programs taking place during the Asian Seed Congress 2019 week.

We wish to express our deepest appreciation to you for your participating in this year's Asian Seed Congress. We hope you have an amazing, successful and memorable experience here with us in Kuala Lumpur, Malaysia. If there is anything we can do to make this trip more memorable, please don't hesitate to let us know. The APSA Secretariat and the NSAM Secretariat teams are here for your assistance.

Have a safe flight and see you in Kuala Lumpur!!!

\* \* \* \* \*

## **BEFORE YOUR ARRIVAL**

### **➤ TRAVEL DOCUMENTS**

- Please check whether you require a visa to enter Malaysia at [www.apsacongress.com](http://www.apsacongress.com) or [CLICK HERE](#)
- You are advised to ensure that you have a valid travel insurance cover the period of your visit.
- You are advised to carry your travel documents and any supporting documents (e.g. the Letter of Invitation for the Asian Seed Congress 2019 and Import Declaration Form) in your hand luggage.

### **➤ MONEY**

- The local currency is Malaysian Ringgit (MYR).
  - 100 cents are equal to 1 Ringgit.
  - Current banknote series are 1, 5, 10, 20, 50 and 100 MYR
  - Current coin series are 5, 10, 20 and 50 cents
- Travellers entering or leaving Malaysia with cash or other monetary instruments exceeding an amount of USD 10,000 are required to make a declaration. Failure to comply with the above requirement, travellers may be subjected to a fine of not exceeding MYR 1,000,000 or imprisonment for a term not exceeding one year or both.
  - Download the declaration form [HERE](#)
- You may exchange currency at Kuala Lumpur International Airport, your hotel and most large department stores, banks and authorized currency exchange shops (please note that the rates vary from place to place).
  - Exchanging currency at any unauthorized shops is illegal and the laws are strictly enforced.
- Most hotels, stores and restaurants accept major credit cards including American Express, Master Card and Visa. For small purchases at shops, markets and bars, cash is preferred.
- Most foreign debit and credit cards are accepted at most ATMs in Malaysia.

➤ **WEATHER**

- During the Asian Seed Congress 2019 week (25 – 29 November 2019), the average temperature will be 31°C during the day and 23°C at night. Rain is a probability.

➤ **TIME ZONE**

- The local time zone in Malaysia is GMT+8.

➤ **ELECTRICITY**

- You are suggested to bring an electrical adaptor though this may be provided at the hotel.
- If you travel to Malaysia with any device that does not accept 240 Volts with the frequency of 50 Hz, you will need a voltage converter.

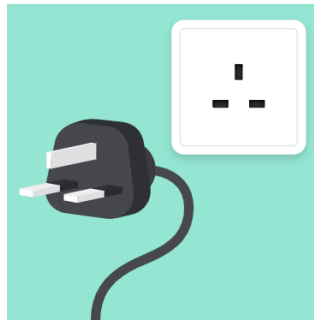


Figure 1 Picture from <https://www.electricalsafetyfirst.org.uk/>

## UPON YOUR ARRIVAL

➤ **CUSTOMS & QUARANTINE CLEARANCE**

- For those who intend to enter Malaysia with seeds or other restricted materials or equipment for ASC booth exhibition, please fill the quarantine form in advance. You can see further information and download the form [HERE](#) and submit the completed form to [asc2019nsam@nsam.org.my](mailto:asc2019nsam@nsam.org.my)
- Please ensure that you carry all necessary documents and ready to show to quarantine officials at the custom.

➤ **TRANSPORTATION**

- **Airport taxi**
  - Kuala Lumpur International Airport provides airport taxis service starting from MYR37 and are fixed based on the desired destination. You need to purchase the coupon for the service; the coupon counters are located at International Baggage Reclaim, Level 3, Main Terminal Building.
- **Metred taxi**
  - Metred taxi service is available at the airport and charges according to distance/time of a flag fall charge.
  - Beware of taxi service scams. **DO NOT** accept rides from people that approach you in the airport. You should only take the official and pre-booked taxi.

- **KLIA Ekspres**
  - KLIA Ekspres takes 28 minutes from Kuala Lumpur International Airport (KLIA) to Central Kuala Lumpur (KL Sentral).
  - The first train is at 04:55; the last train is at 00:55. The train leaves every 15 minutes during peak hours; 20 minutes during off-peak hours.
  - Please visit [HERE](#) for online booking and further information.

➤ **ACCOMMODATIONS**

- There are seven APSA's hotel partners; all rooms are inclusive of breakfast.
- Check-in time is at 14.00, EXCEPT The RuMa Hotel and Residences\* in which 24-hour check-in is possible provided that guests inform the hotel at least 72 hours prior their arrival. Check-out time is at 12.00.
  - **Element Kuala Lumpur**
    - 15-minute walking distance to KLCC; 1-Way Complimentary Shuttle Service to KLCC is available.
    - **Address:** Ilham Tower, 8 Jalan Binjai, Kuala Lumpur 50450, Malaysia
    - **Phone:** (+60) 3-2162-2233
  - **JW Marriot Kuala Lumpur**
    - 10-minute walking distance to KLCC via air conditioned skywalk
    - **Address:** 188 Jalan Bukit Bintang, Kuala Lumpur 55100, Malaysia
    - **Phone:** (+60) 3-2715-9000
  - **Renaissance Kuala Lumpur Hotel**
    - 10-minute walking distance to KLCC; Complimentary Shuttle Service to (and from) KLCC is available.
    - **Address:** Corner of Jalan Sultan Ismail & Jalan Ampang, Kampung Baru, Kuala Lumpur 50450, Malaysia
    - **Phone:** (+60) 3-2162-2233
  - **The Ritz Carlton Kuala Lumpur**
    - 10-minute walking distance to KLCC via air conditioned skywalk
    - **Address:** 168 Jalan Imbi Kuala Lumpur 55100, Malaysia
    - **Phone:** (+60) 3-2142-8000
  - **The RuMa Hotel and Residences\***
    - Located 500 metres from KLCC
    - **Address:** 7 Jalan Kia Peng, Kuala Lumpur 50450, Malaysia
    - **Phone:** (+60) 3-2778-0888
  - **Traders Hotel**
    - Direct access to KLCC
    - **Address:** Persiaran KLCC, Kuala Lumpur City Centre, Kuala Lumpur 50088, Malaysia
    - **Phone:** (+60) 3-2332-9888

- **W Kuala Lumpur**
  - 5-minute walking distance to KLCC
  - **Address:** 121, Jalan Ampang, Kuala Lumpur 50450, Malaysia
  - **Phone:** (+60) 3-2786-8888
- Upon your arrival at the hotel, please provide your passport to the reception. You will be also asked to provide your credit card as a precaution to guarantee payment of any incidental charges (such as telephone calls, mini-bar, damages, etc.)
- Upon checking-out, any payment for incidental charges will be charged to your credit card. In some cases, you will be given the option to settle these costs in cash.

## **YOUR STAY IN MALAYSIA**

### ➤ **TELEPHONE AND MOBILE PHONE**

- You can purchase a sim card while you are in Malaysia. Below are examples of the local network providers in Malaysia.
  - CELCOM
  - MAXIS
  - DiGi
- Emergency number:
  - 999: National Emergency Hotline (24-hour hotline)
- Hospital located near Kuala Lumpur Conventional Centre
  - Tung Shin Hospital
    - **Address:** 102, Jalan Pudu, Bukit Bintang, 55100 Kuala Lumpur, Malaysia
    - **Phone:** (+60) 3-2037-2300

## **THE ASIAN SEED CONGRESS 2019 WEEK (25 – 29 NOVEMBER 2019)**

### ➤ **VENUE**

- Address: Kuala Lumpur Conventional Centre (KLCC), Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia

### ➤ **ASC 2019 FUN RUN FOR CHARITY**

- **Date:** Sunday 24 November 2019
- **Meeting point & Time:** Main Exit/Entrance to KLCC Park from 16:00
- **Registration:** pre-register by sending an email to Mr Mike at mike@apsaseed.org

➤ **REGISTRATION**

• **ASC 2019 Registration:**

<b>Date</b>	<b>Time</b>
Sunday 24 November 2019	13:00 – 17:00
Monday 25 November 2019	08:00 – 17:00
Tuesday 26 November 2019	08:00 – 17:00
Wednesday 27 November 2019	08:00 – 12:00

- All delegates will receive an email with a unique QR code to facilitate you during the registration process. Please ensure to show the code upon the registration.
  - Please ensure to show your passport or business card to prove your identity in case you do not have the code in hand.
- Upon Congress registration you will receive a personalized **Delegate Badge (with an RFID Chip embedded)**, Delegate Book, APSA Calendar and the Delegate Bag with welcome souvenirs inside.
  - The Delegate Badge will be personalized to each person, allowing them to enter certain locations, while restricting access to other locations. **It is very important that the Delegate Badge be worn at all times during the Congress.** Anyone found within the Congress Venue without their delegate badge will be asked to leave the premises.
  - If your Delegate Badge gets lost or misplaced, a new Delegate Badge needs to be made and issued. The cost for the new badge is USD 100.
  - If you wish for a new Delegate Badge to replace your lost badge, please contact the Registration Booth and ask for Mr. Komsak Kamjing (Bobbie).
  - Please note that the lost Delegate Badge will be cancelled.
- **Grand Banquet Registration**
  - Wednesday 27 November 2019 from 13:00 – 17:00
  - Thursday 28 November 2019 from 08:00 – 17:00

➤ **TRADING TABLES, BOOTHS AND PRIVATE & SEMI-PRIVATE MEETING ROOMS**

- **Location: Extension Hall 6A, 6B & 6C (1<sup>st</sup> Floor)**

<b>Date</b>	<b>Time</b>
Monday 25 November 2019	11:00 – 18:00
Tuesday 26 November 2019	08:00 – 18:00
Wednesday 27 November 2019	08:00 – 18:00
Thursday 28 November 2019	08:00 – 12:00

➤ **CONGRESS WORKSHOP & TECHNICAL SESSIONS**

- **Location:** Extension Hall 7A & 7B (3<sup>rd</sup> Floor) and Meeting Rooms 410 (4<sup>th</sup> Floor)\*

<b>Date</b>	<b>Time</b>	<b>Session</b>
Monday 25 November 2019	13:00 – 17:00	Asian Seed Congress Workshop – Intellectual Property Rights Protection
Tuesday 26 November 2019	08:30 – 11:00	Special Interest Group on Field Crops
	08:30 – 11:00	Special Interest Group on Hybrid Rice*
	11:15 – 12:45	Standing Committee on Seed Technology
	13:00 – 15:00	Standing Committee on International Trade and Quarantine
	15:15 – 18:15	Special Interest Group on Vegetables and Ornamentals
Wednesday 27 November 2019	11:00 – 17:30	Standing Committee on Intellectual Property Rights and Biodiversity

- **Poll Everywhere:** The application intends to encourage 2-way interaction between speakers and participants; they can send questions and opinions through this application. Please make sure that you have installed the application in your electronic devices prior joint the technical sessions to get the most efficient session.
  - How to use Poll Everywhere (Mobile application: IOS/Android)
    - Open the application
    - Enter username (distributed during the session)
  - How to use Poll Everywhere (Browser)
    - Enter <http://www.pollev.com>
    - Enter username (distributed during the session)
  - Should you need further assistance on how to use the application, please contact APSA staffs.

➤ **ASC 2019 INAUGURAL CEREMONY**

- **Date & Time:** Monday 25 November 2019 from 09:00 – 11:00
- **Location:** Extension Hall 7A & 7B (3<sup>rd</sup> Floor)
- **Dress Code:** Business attire or national dress

➤ **ASC 2019 WELCOME COCKTAIL**

- **Date & Time:** Monday 25 November 2019 from 19:00 – 22:00
- **Location:** Extension Hall 7A & 7B (3<sup>rd</sup> Floor)
- **Dress Code:** Business attire or cocktail dress

➤ **APSA SEED ASSOCIATIONS MEETING (CLOSED MEETING)**

- **Date & Time:** Wednesday 27 November 2019 from 08:00 – 11:00
- **Location:** Meeting Room 410 (4<sup>th</sup> Floor)

➤ **ACCOMPANYING PERSONS' TOUR**

- **Date & Time:** Wednesday 27 November 2019 from 09:00 hrs. - 17:00
- **Meeting Point & Time:**
  - All Accompanying Persons who wish to attend the tour must first sign-in and register themselves at the Congress Registration Booth between 08:00 hrs. – 09:00 hrs.
  - Tour Bus will leave Kuala Lumpur Conventional Centre at approximately 09:00
  - Tour participants will visit Petronas Twin Towers & Batu Caves

➤ **APSA YOUNG CLUB**

- **Date & Time:** Wednesday 27 November 2019 from 18:320 – 20:30
- **Location:** Meeting Room 410 (4<sup>th</sup> Floor)
- **Dress Code:** Formal attire or national dress
- **Registration:** For pre-registration, please contact Mr Mike at [mike@apsaseed.org](mailto:mike@apsaseed.org)

➤ **ASC 2019 GRAND BANQUET**

- **Date & Time:** Thursday 28 November 2019 from 19:00 – 23:00
- **Location:** Extension Hall 7A & 7B (3<sup>rd</sup> Floor)
- **Dress Code:** Formal attire or national dress

➤ **POST-CONGRESS TOUR (Pre-registration required)**

- **Date:** Friday 29 November 2019
- **Post Congress Tour Details**
- Please take heed on the time, anyone who is late and misses their bus will be left behind. No refund will be given.
  - **GWG Batu Arang Farm Visit & Demo**
    - Participants must first sign-in at the Congress Registration Table, open from 06.00 hrs – 06.30 hrs.
    - The bus will leave at approximately **07:30** and return at approximately **18:00**
  - **GWG Cameron Highland Farm & Kampung Raja Farm Visit & Demo**
    - Participants must first sign-in at the Congress Registration Table, open from 06.00 hrs – 06.30 hrs.
    - The bus will leave at approximately **06:30** and return at approximately **00:10**



- **MARCI Tour to MyGeneBank & CMDV**

- Participants must first sign-in at the Congress Registration Table, open from 07:00 hrs – 07:30 hrs.
- The bus will leave at approximately **07:30** and return at approximately **16:00**

- **DINING**

- **Lunch** will be served on 25 – 28 November from 11:30 – 14:00
  - Extension Hall 7C (3<sup>rd</sup> Floor)
- Coffee and Tea are served throughout the day from 08:00 – 17:00

- **PRAYER ROOMS**

- Prayer rooms are located at level 3, East and West Wing. Prayer mats, slippers and ablution wash area are provided in the prayer rooms.

- **ASC 2019 APPLICATION**

- Get the agenda and all information you need at hand by downloading ASC 2019 application. The application shows all agenda, trading table list and exhibitors.
- The application is compatible for iOS and Android devices, please search in Apple Store or Google Play ‘ASC 2019’.

- For further information, please see the attached agenda. Note that all programs, agenda, times and locations are subjected to change. Please check the Congress page on [www.apsaseed.org](http://www.apsaseed.org) to ensure you have the latest program, or email the Secretariat ([apsa@apsaseed.org](mailto:apsa@apsaseed.org)) for any questions.